

**BLACKHAWK SCHOOL DISTRICT
500 BLACKHAWK ROAD
BEAVER FALLS, PA 15010**

**BOARD OF SCHOOL DIRECTORS WORK SESSION
Blackhawk High School Library
April 14, 2016**

PRELIMINARY MATTERS

The meeting was called to order at 7:35PM. Roll Call was taken after the Pledge of Allegiance. Those in attendance were:

Mr. Berchtold	Mr. Fleischman	Mrs. Goehring	Mrs. Helsing	Mrs. Jones
Mrs. Kaszer	Mr. Pander	Mr. Schaefer (via telephone)		Mr. Yankee

Also in attendance were:

Dr. Kerber – Superintendent
Mr. Hobie Webster – District Solicitor

Mr. Pander made a motion to approve the minutes from March 10, and 17, 2016. This motion was seconded by Mrs. Goehring.

Verbal Vote: 9 Yes; 0 No; Motion Carried

Mr. Pander made a motion to amend the February 18, 2016 minutes in the second comment section to correct the name from Jerry Crawford to Gary Crawford. Mr. Yankee seconded this motion.

Verbal Vote: 9 Yes; 0 No; Motion Carried

There was an executive session for personnel matters held on Monday, March 28, and this evening, April 14, 2016.

Amendments to the Agenda / Approval of the Agenda – No amendments were presented. Mr. Yankee motioned to include a copy of the letter he provided the board members at the March 17, 2016 as part of the official minutes. Mr. Fleischman seconded the motion.

Verbal Vote: 9 Yes; 0 No; Motion Carried

PUBLIC RELATIONS AND COMMUNICATIONS

Congratulations was extended to the following high school students for being selected Student of the Month for January.

- a. Natalie Moyer – Little Beaver Lions Club
- b. Cory Steinle – Rotary Club
- c. Rebecca Beaumont – Chippewa Lions Club

Blackhawk Intermediate School student, Zachery Hupp, was recognized for his efforts in raising money to help fight cancer. March 19th will now be known as Zachery Hupp Day in the Blackhawk School District.

PUBLIC COMMENTS

Tom Petti, Chippewa Township, joined by Vicki Javens and Beth Schiemer spoke on the agenda items pertaining to the Blackhawk Activities and Athletics Committee by providing an update on the committee's activities.

Jarrold McCowin, Chippewa Township and President of the Blackhawk Education Association, spoke on 4.2 (staff furloughs) in relationship to items 3.4 (Retaining a construction lawyer), 3.7 (ABM for Facility Services Management), 4.3 (furloughs of supplemental contracts) and 4.6 (advertising for an Athletic Director).

Barb Brown, Chippewa Township, inquired about item 3.12 (Stop Lost Coverage). Mr. Brandenburg will follow up with the requested information.

FINANCE COMMITTEE

The recommendation will be made to accept the Financial Report for March.

It will be recommended to approve the payment of bills. (Exhibit to be provided before the voting session)

- a. Fund 10 – General Fund: \$0
 - b. Fund 32 – Capital Projects Fund: \$0
 - c. Fund 51 – Cafeteria Fund: \$0
 - d. Fund 66 – UPMC Health Fund: \$550,915.18
 - e. Fund 67 – UPMC Dental: \$12,497.85
 - f. Fund 68 – UPMC Vision: \$2,342.95
- Payroll: March

An information item, Monthly Insurance Report for March.

It is recommended to retain construction lawyer Jessica Quinn-Horgan, who will review the matters involving the Highland Middle School Project at a fee not to exceed \$10,000.

It is recommended to donate \$500 to the Chippewa Township Volunteer Fire Department.

It is recommended to donate \$500 to the Borough of Enon Valley to help with the completion of Caulfield Park.

It is recommended to contract with ABM for Facility Services Management at a yearly cost of \$117,611 and a monthly cost of \$3,500 beginning May 1, 2016 for a three year term concluding June 30, 2019.

It is recommended to approve the following Category 1 e-rate bid for the 2016-2017 school year pending e-rate funding acceptance.

- a. Sprint for voice plans at a pre-Erate yearly cost of \$4,668.66 (\$2,801.20) after an approximate 40% reimbursement.)

Approval is recommended to approve the following Category 2 e-rate applications for the 2016-2017 school year pending e-rate application approval. Note: Items purchased under e-rate category 2 are

items that are scheduled for replacement but can be obtained with a discount through the e-rate program.

- a. CDWG for wireless products and services at a pre-Erate cost of \$27,840.00 (\$11,136.00 after an approximate 60% reimbursement).
- b. CDWG for switches at a pre-Erate total cost of \$6,200.00 (\$2,480.00 after an approximate 60% reimbursement).
- c. SHI International for cabling at a pre-Erate total cost of \$1,409.94 (\$563.98 after an approximate 60% reimbursement).

It is recommended to approve the Resolution Declaration of Official Intent for Capital Expenditures to be Reimburse from Subsequent Tax-Exempt Borrowings.

It is recommended to adopt the resolution 04212016 regarding Formal Action Constituting a Debt Ordinance under the Local Government Unit Debt Act.

Sean Garin of Dinsmore & Shohl LLP was available for questions and provide an explanation of both of these two agenda items. Mr. Garin advised that board that project descriptions and reasonable cost estimates for project prior to vote being taken to approve a bond issue. Mr. Yonkee asked to speak on Capitalized Interest; Mr. Garin advised that the bond underwriter would be best to answer however the district should be able to capitalize for 2 years after completion.

It is recommended to accept fees as quoted by UPMC to provide continued administrative services for the District's health plan for the 2016-17 fiscal year at \$57.70 per member per month. Approximately \$207,720 (based on 300 members) per year.

It is recommended to renew stop loss coverage as quoted by UPMC Health Benefits, Inc. for renewal for the 2016-17 fiscal year. Approximately \$224,050 per year.

It is recommended to accept the UPMC Cobra Advantage renewal fee quotation for the 2016-17 fiscal year.

It is recommended to accept the UPMC Vision Advantage Quote to provide administrative services for District's vision plan for the 2016-17 fiscal year at \$1.00 per member per month. Approximately \$3,600 per year.

It is recommended to accept the UPMC Dental Advantage quote to provide administrative services for the District's dental plan for the 2016-17 fiscal year at \$3.25 per member per month. Approximately \$11,700 per year.

It is recommended to approve the final 2014-15 audit as presented on April 21, 2016.

Dr. Kerber's video presentation on finances and staffing was shown.

PERSONNEL COMMITTEE

It is recommended to approve a Blackhawk Employee's request for leave beginning the 2016-17 school year until on or about November 1, 2016.

It is recommend to approve the furloughs of up to 5 professional, 2 support positions and 4 contracted personnel.

It is recommended to approve the furloughs of supplemental contracts.

It is recommended to terminate employee H for cause.

It is recommended to accept the resignation of Tracy Zoppelt as secretary of Patterson Primary School effective May 29, 2016.

It is recommended to externally post for the Athletic Director at an approximate cost of \$300.

It is recommended to approve the following seasonal grass-cutting work at a rate of \$9.00 per hour:

- a. Brian Farkas
- b. Dante Parente

It is recommended to approve the following for summer custodial work at a rate of \$9.00 per hour:

- a. Jessica Bucci (pending clearances)
- b. Emily Davis (pending clearances)
- c. Shelley Horton (cafeteria employee)
- d. Kathi Young (cafeteria employee)
- e. Renee Hupp (paraprofessional)
- f. Sharon LeBlanc (cafeteria employee)
- g. Jeri Carver (paraprofessional)
- h. Marilyn Zoretich (cafeteria employee)
- i. Matt Mooney (sub-custodian)
- j. Ricky Hemphill (sub-custodian)
- k. Tabitha Markusic (sub-custodian)
- l. Erin Lokey (sub-custodian)

EDUCATION COMMITTEE

It is recommended to approve the following field trips: (Exhibit)

- a. Fly-fishing Club (20), Rob Puskas, Neshannock Creek Fly-fishing, weekend in April or May pending weather (no expense)
- b. Sixth, Seventh and Eighth Grade (600), Amy Anderson, Brady's Run Water Walk, Brady's Run, May 17, 2016 (\$300 expenses budgeted).
- c. Fourth Grade, Mindy Furda, Wetlands: Independence March, Hopewell, May 16, 25, 26, 27, 2016 (\$620 expenses budgeted).
- d. Fourth Grade, Mindy Furda, Heinz History Center, Pittsburgh, May 5, 2016 (funded by PTO).

It is recommended to require Keystone Test participation and mastery for all graduating students in 2017.

It is recommended to approve the following student teachers:

- a. Cameron Grosh (Geneva), with Jason Farone
- b. Karis Bowman (Geneva), with Melody Woodward

It is recommended to approve an Extended Day Program to assist existing Title 1 students at Northwestern Primary School. Expenses are covered by the Title 1 Program. Anticipated start date is April 21, 2016 ending May 31, 2016.

BUILDINGS AND GROUNDS/REAL ESTATE

Approval to recommend Professional service Industries, Inc. (PSI) proposals for Asbestos & Hazardous Materials Survey, Abatement Design services, and Asbestos Abatement Air Monitoring services for Northwestern Primary at a cost of \$4,110 without monitoring. Supervision of the abatement work, monitoring of the air quality during and clearance of the air quality after abatement is complete is performed on a per diem basis at \$385/day. The number of days needed to perform the abatement will be able to be estimated once the amounts and locations of asbestos are determined after the survey and documentation phase. At that time there will be a more accurate estimation of the length of time needed for abatement and the cost for supervision and air monitoring.

It is recommended to contract with PSI to do testing for the comfort parameters (Carbon dioxide, temperature, carbon monoxide and relative humidity); airborne microbiologicals (bioaerosols & culturable molds; total volatile organic compounds (TVOCs); formaldehyde; and airborne particulates in an estimated 5 locations throughout the Northwestern facility at a total estimated project cost of \$4,215.

It is recommended to award proposal for boundary and topographic survey services (land survey and site plan) for Northwestern Primary to Wallace Pancher Group and AES Surveying and Land Planning Inc. for an amount of \$10,500.

ATHLETICS COMMITTEE

It is recommended to approve the Athletic Department Activity Report for March. (Exhibit)

It is recommended to approve and recognize a Citizens Advisory Committee to be called the Blackhawk Activities and Athletics Committee for the purposes of raising public support and awareness regarding the District's need for a new football stadium. The group is responsible for the following:

- a. Facilitating communication between the District and parties interested in sponsorship and/or donations.
- b. Updating the Board on its activities at every monthly work session.
- c. Encouraging support for a brick buying fundraising program, a naming rights sponsorship initiative, with the understanding that there are no board or engineer approved designs for the stadium at this time, and general donations to help build the stadium.
- d. It is expressly understood by the Board and all committee members that no member of this Committee can bind the District to any agreement or promise, that any sponsorship or donation requires Board approval, and that this Committee cannot accept any money on behalf of the District.

It is recommended to approve the appointment of Tom Petti as Chairman of the Blackhawk Activities and Athletics Committee, Beth Schiemer and Vicki Javens as Vice Co-Chairwomen, and the following

individuals as members: Ryan Moore, Ryan Wissner, Paul Heckathorn, Chaz Januzzi, James Troup, Brooke McGee, Steve Dillon, Rodney Thompson, Kathy Dilinardo and Jay Fedisin.

It is recommended to approve the Business Manager to establish a dedicated bank account solely for depositing stadium donations and sponsorship funds.

It is recommended to approve the Business Manager and Solicitor to take all necessary steps to facilitate the acquisition of donations and sponsorships. All agreements and donations will require formal Board action before acceptance and approval.

It is recommended to enter into a contract with Varsity News Network at a cost of \$1,200 (VNN) – Please see attached information (A representative from VNN was present and available to answer questions). It was noted that North Hills School District is currently using VNN and can be reviewed on their website: www.northhillsathletics.org.

It is recommended to approve the request of Adoption PA to rent the high school gym on Sunday, October 2, 2016 for a Cheer Competition/Fundraiser.

Mrs. Jones motioned to approve the Learn to Swim Program starting mid-April. Mr. Fleischman seconded the motion.

Verbal Vote: 9 Yes; 0 No; Motion Carried

Informational Items from Athletic Officer:

- a. Madison Amalia, Mady Aulbach and Dawson Merry were named Beaver County Times Top Twenty Basketball Players.
- b. Cory Steinle was named Esmark High School All American.
- c. Madison Amalia and Mady Aulbach were named Pittsburgh Post-Gazette's All Section team – 1st Team.
- d. Boys Varsity Baseball – Andy McClymonds pitched a No Hitter against Derry on 4/6/16.
- e. The Girls Swim Team broke the school record for the Girls 200 Medley Relay – New Record – 9:25.13 – Members of the Team – Erin Bain, Caitlyn Peace, Skye Fogle and Marcella Puglia.
- f. The Boys Bowling Team finished 5th in the state.
- g. The 91-92 Men's Basketball Team will be inducted into the WPIAL Hall of Fame on June 10, 2016 at the Greentree Doubletree.
- h. Jack Fullen was selected into the First Class Pennsylvania State Athletic Directors Hall of Fame.

Information Item: Winter Sports Report

Kennywood Tickets will be on sale in each building of the district on Tuesday, April 26, 2016 – Flyers will be sent home this week – Bus tickets to and from the park will be sold at McCarter's only.

- a. BHS – 7:30-8:00
- b. HMS – 8:30-9:00
- c. BIS – 9:15-9:45
- d. NW – 10:15-10:30
- e. PATT – 11:00-11:15

Upcoming Foundation Fundraisers:

- a. Magic Show – 5/6/16
- b. Golf Outing – 5/14/16
- c. Triathlon – 6/25/16

ADMINISTRATIVE LIAISON

Dr. Kerber provided an update on activities in the district. Highlights included:

- PSSA Testing began this week
- Shop Blackhawk starting Fall 2016; partner with Special Education classes
- Safety Drill scheduled for May 10th
- Great Kindergarten Registration – 150 students registered
- Overview provided on Summer Camps
- Global Passport presentation was conducted on Monday, April 11, 2016 at First Energy
- Highland Middle School's Water Walk is coming up in May
- Mrs. Fucci recognized a BIS student, Andrew Woods, for winning the gold medal in the Swimming Special Olympics

TRANSPORTATION COMMITTEE

Mr. Yonkee spoke on the current fuel rates and thanked Mr. Brandenburg for locking into low rates on fuel. Mr. Brandenburg noted that the district was able to lock into rates of \$1.51 for diesel oil and \$1.62 for gasoline.

FOOD SERVICE COMMITTEE

No Report

NEGOTIATIONS COMMITTEE

No Report

POLICY COMMITTEE

No Report

BOARD/STAFF ENRICHMENT

It is recommended for the following conferences:

- a. Scott Nelson, Safe Schools and Healthy Children, Wilkes-Barre, May 9, 2016 (\$440 expenses budgeted)
- b. Christy Desselle, How SLP's can Best Serve Students with Specific Reading Disorders, BVIU, May 17, 2016 (no expense).
- c. Leah Lindemann, PSLA Conference, Hershey, May 12-14, 2016 (\$855)

- d. Marianne LeDonne, PA Association Federal Program Coordinators, Seven Springs, May 1-4, 2016, (\$526 expenses budgeted).

BEAVER COUNTY CAREER & TECHNOLOGY

Mrs. Kaszer read an email from Tasha Crawford, BCCTC Student, regarding her Skills USA project and state competition. Mrs. Kaszer requested that the board invite Tasha to a May meeting to give an update on the state competition.

PSBA LEGISLATIVE COMMITTEE

No Report

BEAVER COUNTY REGIONAL COUNCIL OF GOVERNMENTS

No Report

ADDITIONAL BUSINESS

Visitors

Bunny Oravitz, Chippewa Township, spoke regarding Jack Fullen and the Athletic Director position.

Greg Woods, Chippewa Township, spoke on the community's ability to speak at meetings and that there was no discussion on the agenda items. Expressed interested in keeping community involved.

Melissa Ziegler, Chippewa Township, inquired about the ABM contract and what services are included (will be posted on website), and how will cost savings be determined. Also addressed the advertising of the athletic director position and the procedure for furloughs. She also noted that Sean Garin of Dinsmore & Shohl LLP regarding specific project descriptions and timelines and inquired if they will be prepared by the voting meeting.

Administration

No comments

Student Representative

No Comments

Solicitor

No comments

School Directors

Mrs. Kaszer provided each board member with a copy of the invitation to the Tri-M Music Honor Society ceremony to be held on April 20, 2016 at 7PM in the Blackhawk High School Auditorium.

Mr. Schaefer thanked everyone for their prayers and support for his family over the past week and for being able to conference into the meeting via telephone call.

Mr. Berchtold addressed the positions of Facilities Director and Athletic Director.

Mr. Pander addressed Northwestern and the options outlined by Eckles, noting that total costs were requested but soft costs were not included. Options are:

- Option 1 - \$6,569,920 – would not include windows or septic
- Option 2 - \$7,301,040 – would not include windows
- Option 3 - \$9,091,965 – would include everything

It was noted that these are estimated costs; may change when bids are requested.

A grant is being writing in which the state would pay for the water system if received. A second grant is being worked on for technology.

A member from the audience spoke out and inquired if the Northwestern Primary School could be let go instead of having teacher furloughs.

The next meeting will be the Voting Session on April 21, 2016, Blackhawk High School Library, at 7:30PM.

The meeting was adjourned at 9:36 PM.

Respectfully submitted,

Missy Kaszer
Blackhawk School District Board Secretary